

**Minutes of the Monthly Meeting of Great Ayton Parish Council  
held on Tuesday 1 December 2015 at 7.00 pm**

**Present:-** Cllrs: R Hudson, J Fletcher, Mrs F Greenwell, Mrs A Taylor, Mrs J Brown and R Kirk.  
Mrs J McLuckie (Parish Clerk), Cllr Mrs H Moorhouse (County Councillor), Mrs D Calgie (D&S Reporter), 21 Members of the Public.

Min No.	Business
1	<b><u>Apologies for Absence</u></b> Apologies were received from Cllr G Readman.
2	<b><u>Declaration of Interest in items on the Agenda</u></b> Declarations declared and noted with the relevant topic/s.
3	<b><u>Members of the Public invited to address the Council</u></b> Following the removal of the Cedar of Lebanon tree from the High Street, the home owner offered another Cedar of Lebanon which was a seedling from the original tree to the Village. A discussion took place around where such a tree could be planted. The Clerk was asked to seek advice from our Tree Specialist as to the best area for such a tree to be planted. The Parish Council thanked Mrs Holdsworth for her kind offer and would be in touch once a decision had been made as to where would be the best place to plant the tree. <b>Agreed.</b>  <b><i>Cllr Hudson declared an interest in planning application reference 15/02420/FUL.</i></b> A number of residents were in attendance to make representation in relation to 15/02420/FUL - Angrove Park proposed change of use from agricultural land to a holiday lodge park. A nominated speaker presented a report to the Parish Council which outlined the reasons for the opposition to the proposed development. In addition the representative presented the Parish Clerk with a report and a copy of a petition from the Discovery Centre. The Parish Council reviewed the planning documentation and concluded that they have concerns in relation to the proposed size of the development, the fact that it is outside the Local Development Framework, the increase number of vehicles and the impact on the economy. Members were also concerned about losing prime agricultural land. <b>Agreed.</b>
4	<b><u>Minutes of the Parish Council Meeting held on Tuesday 6 October 2015</u></b> The minutes of the Parish Council Meeting held on Tuesday 6 October 2015 were approved and signed.
5	<b><u>Police Report</u></b> There were no police in attendance and no report had been received.
6	<b><u>Council Services Report</u></b> <b><u>Seat at Gribdale</u></b> Cllr Fletcher had discussed the bench proposal with one of the new Rangers and the Clerk was in contact with them discuss what is required. <b>Noted.</b>  <b><u>Cemetery</u></b> Plaques - the Clerk was asked to contact the other supplier identified to obtain costs and to ascertain if they were able to provide the service required or to identify a supplier who could offer a similar plaque. The Cemetery Superintendent advised that one of the Yew Trees that was planted for the Diamond Jubilee was unhealthy and may need to be removed. The Clerk was asked to contact Bilsdale Tree Services to obtain their advice and if necessary arrange for a replacement. <b>Agreed.</b>

**Grass Cutting**

The Clerk had confirmed the contract with Mr Frankish. It was agreed that the riverbank should be kept cut at the entrance to the Village next year. **Agreed.**

**High Green and Low Green By-Laws**

The Clerk had asked YLCA for their advice and was awaiting a response. **Noted.**

**High Green and Shop Front Parking.**

The resurfacing work was now complete. **Closed.**

**Pinfold**

The re-painting of the parking bay markers was now complete. **Closed.**

**Christmas Events** – The Christmas tree was now in place and the lights were due to be erected on the 2 December. **Noted..**

**Village Fete** – the Village Fete would take place on Saturday 11 June 2016 and the theme would be ‘Royalty through the Ages’. The Fete had been advertised in the recent issue of the Stream. The Clerk had wrote to Rr Hon Rishi Sunak MP to see if he would be available to open the fete and was awaiting a response. **Agreed.**

**Public Conveniences** – Cllr Fletcher had carried out a review of what work was required in the toilets and would oversee the work. He would work with the Cemetery Superintendent and Assistant in regard to what work they could carry out. **Agreed.**

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**Planning Report**

***Cllr Kirk declared an interest in 15/02652/LBV and 15/02050/FUL.***

**15/02652/LBC and 15/02050/FUL - Rosehill Lodge** - Listed Building Consent for the proposed alterations to existing dwelling. **No objections.**

**15/02487/FUL - 5 Park Rise** - Single storey extension. **No objections.**

**15/02513/FUL - Strawberry Fields, Pannierman Lane** - Alterations to rear ground floor window and first floor window with the addition of a balcony to rear of dwelling house. **Concerns were raised about the continuous development of this site but that despite the Parish Council raising their objections they still go ahead.**

**15/02420/FUL - Angrove Park** - Proposed change of use from agricultural land to holiday lodge park. **Members expressed concerns about the size of the proposed development and the fact that it is not included in the Local Development Framework. They were also concerned about the increase in vehicles and the loss of prime agricultural land.**

**15/0209/LBC - 61 High Street** - Listed Building Consent for the replacement of 4no front elevation windows. **No objections.**

**Applications Approved.**

**15/01934/FUL - 100 Roseberry Crescent** - Proposal to extend existing extension by 3 metres.

	<p><b>15/01860/FUL - Strawberry Fields, Pannierman Lane</b> - Construction of a detached garage with office space.</p> <p><b>15/01716/FUL - Great Ayton Animal Centre, RSPCA</b> - Alterations and first floor extension to managers flat, small infill utility room to kennels and the addition of a shipping container storage unit.</p> <p><b>15/02129/FUL - 125 Newton Road</b> - Rea part two storey / part single storey extension.</p> <p><b><u>Other Planning Information</u></b></p> <p><b>CLP/11/15/00135NEWDEL/058</b> - Street naming and numbering - new property conversion of former Newton Rose Pub to newton House and The Tile House. <b>Noted.</b></p> <p><b>CLP/11/15/0154/NEWDEL/058</b> - Street naming and numbering - new property - land adjacent to 13 Linden Road to 45A Addison Road. <b>Noted.</b></p>
8	<p><b><u>Correspondence and Information Report</u></b></p> <p><b>Middlesbrough BC</b> - Review of Middlesbrough's Council's - Statement of Community Involvement. <b>Noted.</b></p> <p><b>Mr &amp; Mrs Hetherington</b> - Re: Planning Reference 15/02420/FUL.an additional five letters were also passed to the Clerk at the meeting in relation to this planning application. <b>Noted.</b></p> <p><b>HDC</b> - Mini Recycling Centres. <b>Noted.</b></p> <p><b>NYCC Urban Grass Cutting Payment 2016/17.</b></p> <p><b>Great Ayton Twinning Association</b> - Re: Sign on the approach road into the village from Guisborough requesting repair. The Clerk was asked to establish who was responsible for the sign. <b>Agreed.</b></p> <p><b>NYMNPA</b> - Minerals and Waste Joint Plan - Preferred Options Consultation (November 2015 - January 2016). <b>Noted.</b></p> <p><b>Mrs Holdsworth</b> - Re: Cedar of Lebanon Tree - offered to plant on the Low Green. <b>Discussed in the public session.</b></p> <p><b>The following items for information were all noted:-</b></p> <p>Rural Services Network Weekly Email Digests (previously circulated).</p> <p>Editor - North Yorkshire Now Newsletters (previously circulated).</p> <p>HDC - Update December 2015</p> <p>HDC - Community Awards 2016.</p> <p>Rural Action Yorkshire - Warm and Well in North Yorkshire.</p> <p>HDC - Information Re: New Recycling Service..</p>
9	<p><b><u>Clerk's Report</u></b></p> <p><b>Footpath Easby Lane to Suggitts Field – Underground Leak</b></p> <p>Cllr Moorhouse had advised members of the new working structure and reassured members that Mr Mullins had handed over reports on this and other issues within Great Ayton for action. <b>Ongoing.</b></p> <p><b>Hall Fields Footpath</b> - The Clerk was asked to write to Mr &amp; Mrs Ward thanking them for arranging for the hedge to be cut back. <b>Agreed.</b></p> <p><b>Defibrillator</b> – Cllr Fletcher was arranging for the installation of the defibrillator on the external wall of the Discovery Centre. <b>Ongoing.</b></p> <p><b>High Street Parking</b> - it was agreed that a survey would be undertaken by Cllr Fletcher and Greenwell in April 2016. <b>Agreed.</b></p>

10	<p><b><u>Accounts Report</u></b>  The total payments made were £6778.89  The total receipts received were £1419.45</p>
11	<p><b><u>Councillors Reports</u></b>  <b>Cllr Kirk</b> - raised the issue of the street trading policy- designation of consent streets, that had come to his attention through HDC. It was agreed that the Parish Council would request that the High Green and the Low Green be excluded from the policy to allow the Parish Council to maintain control of these areas.  <b>Agreed.</b> Members were advised that the Parish Council had now taken ownership of 105 High Street.  <b>Noted.</b></p> <p><b>Cllr Mrs Brown</b> - raised a concern in regard to the lack of clearance of the leaves from the footpaths.  <b>Noted.</b></p>
12	<p><b><u>Exclusion of the Press and Public</u></b>  It was agreed to exclude the press and public from the meeting under Section 100A(4) of the Local Government Act 1972 as defined in Paragraph 1 - 15 of Part 1 of Schedule 12A to the Act.</p> <p>The proposed budget for 2016 /17 was discussed and it was agreed that the precept should be set at £80k for the coming financial year. It was agreed that Cllr Kirk would discuss future budget requirements with the Discovery Centre. <b>Agreed.</b></p>

**GREAT AYTON PARISH COUNCIL – MEETING 1 DECEMBER 2015**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Seat at Gribdale	Cllr Fletcher had obtained agreement from NYMNPA that a bench can be purchased from them for installation in an agreed area.	Cllr Fletcher provided the Clerk with contact details and the Clerk would supply information on the funds available.	Open
Cemetery	Plaques.	The Clerk was still trying to find a suitable alternative.	Ongoing.
High Green and Low Green By-laws	The Clerk had requested our Solicitors to obtain a price for providing advice in relation to the enforcement of by-laws.	Cllr Kirk would speak to our Solicitor to see if he had any further information.	Ongoing.
Grass cutting	The Parish Council were considering the grass cutting requirements for next year.	The Clerk had confirmed the contract with Mr Frankish for next year as agreed.	Closed.
High Green and Shop Front parking	The Clerk was asked to obtain quotes to carry out resurfacing work to the entrance onto the High Green opposite the Royal Oad.	The re-surfacing work was complete.	Closed.
Pinfold	Car parking painting.	The Cemetery Superintendent and Mr Suggitt had completed the white line painting.	Ongoing.
Public Conveniences	To consider what improvements can be made to the condition of the public toilets.	Cllr Fletcher had conducted a full review and produced a detailed improvement plan which he agreed to oversee.	Ongoing.
Village Fete	11 June 2016 - Theme 'Royalty through the Ages'.	The Clerk had written to all the local businesses advising them of the dates for the Village Fete as well as other groups encouraging them to enter a float. To identify someone to carry out the commenting on the day. The Clerk had written to Rt Hon Rishi Sunak MP to ask if he would open the Fete - awaiting response.	Ongoing
Christmas Events	Carols on the High Green would take place on 21 December 2015 commencing at 7.00 pm. Santa's sleigh would take place on 23 December 2015.	The Clerk had written to all the local businesses informing them that the 'Best Dressed Windows' Competition would take place again this year and that the winner would be announced at the Carols on the High Green event. The Chairman had nominated Teesside Hospice as the charity to receive the money raised at the Carols on the High Green service.	Ongoing.

**GREAT AYTON PARISH COUNCIL – MEETING 1 DECEMBER 2015**

**PLANNING REPORT**

**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
15/02652/LBC - Rosehill Lodge	Listed Building consent for the proposed alterations to existing dwelling.
15/02050/FUL - Rosehill Lodge	Proposed alterations to existing dwelling.
15/02487/FUL - 5 Park Rise	Single storey extension.
15/02513/FUL - Strawberry Fields, Pannierman Lane	Alteration to rear ground floor window and first floor window with the addition of a balcony to rear of dwelling house.
15/02420/FUL - Angrove Park	Proposed change of use from agricultural land to holiday Lodge Park
15/0209/LBC - 61 High Street	Listed Building Consent for the replacement of 4no front elevation windows.

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
15/01934/FUL - 100 Roseberry Crescent	Proposal to extend existing extension by 3 metres.
15/01860/FUL - Strawberry Fields, Pannierman Lane	Construction of a detached garage with office space.
15/01716/FUL - Great Ayton Animal Centre, RSPCA	Alterations and first floor extension to managers flat, small infill utility room to kennels and the addition of a shipping container storage unit.
15/02129/FUL - 125 Newton Road	Rear part two storey/part single storey extension.

**OTHER PLANNING INFORMATION**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION</b>	<b>STATUS</b>
CLP/11/15/00135NEWDEL/058	Street Naming and Numbering - New Property - conversion of former Newton Rose Pub to Newton House and The Tile House.	Granted
CLP/11/15/0154/NEWDEL/058	Street Naming and Numbering - New Property - Land adjacent to 13 Linden Road to 45A Addison Road	Granted

**GREAT AYTON PARISH COUNCIL – MEETING 1 DECEMBER 2015**

**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>
Middlesbrough BC	Review of Middlesbrough's Council's - Statement of Community Involvement
Mr & Mrs Hetherington	Re: Planning Reference 15/02420/FUL.
HDC	Mini Recycling Centres .
NYCC	Urban Grass Cutting Payment 2016/17.
Great Ayton Twinning Association	Re: Sign on the approach road into the village from Guisborough requesting repair.
NYMNPA	Minerals and Waste Joint Plan - Preferred Options Consultation (November 2015 - January 2016).
Mrs Holdsworth	Re: Cedar of Lebanon Tree - offered to plant on the Low Green.

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
HDC	Update December 2015
HDC	Community Awards 2016.
Rural Action Yorkshire	Warm and Well in North Yorkshire.
HDC	Information Re: New Recycling Service.

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Northumbrian Water had confirmed that the water was not from one of their sources.	Cllr Mrs Moorhouse had confirmed that this how now been passed to Mr Brown who has taken over from Mr Mullins.	Open.
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous. This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition	Cllr Mrs Moorhouse had confirmed that this how now been passed to Mr Brown who has taken over from Mr Mullins.	Open.
Defibrillator	The Clerk had collected the defibrillator that would be installed outside the Great Ayton Discovery Centre.	The Clerk to arrange installation.	Ongoing.
High Street Parking	The Clerk to request North Yorkshire County Council to try and arrange a meeting in advance of the November Parish Council meeting. Document circulated Re: Parking Policy in England	The Clerk had wrote to the local businesses requesting that there staff park away from the shop front and preferably walk if possible.	Ongoing.

**GREAT AYTON PARISH COUNCIL – MEETING 1 DECEMBER 2015**

**ACCOUNTS REPORT**

**1.1 Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Maynards Nursery	Christmas Tree	S145 Village Events	355.00
P H Greenwell Contractors	Christmas Lights	S145 Village Events	480.00
W Eves & Co Ltd	Fuel	Grass Cutting	77.02
Sam Turner & Sons Ltd	Rat Bait etc – Allotments	91.82	343.81
	Ladder – Miscellaneous	74.99	
	Rat Bait etc – Allotments	76.15	
	Line Marker, tape, board etc - POS	94.17	
	Key – POS	6.68	
SSE Scottish Hydro	Electricity - 138.15 to 5.11.15	Public Conveniences	43.59
T Weschenfelder	Allotment Deposit refund	Allotment Deposit	20.00
G Watkins	Allotment Deposit refund	Allotment Deposit	20.00
A Henman	Allotment Deposit refund	Allotment Deposit	20.00
P Suggitt	Cemetery Assistant duties - Cemetery	87.50	197.50
	White Lining – POS	110.00	
Great Ayton Quaker Meeting	Meeting Room Rent	General Admin	51.00
Tom Newton Haulage	Tarmacing of High Green and shop fronts	POS	4320.00
Richard Collins	1 x Grave Dug	Cemetery	100.00
Mr Atkinson	Mobile Phone Top Up	Cemetery	10.00
Thompsons Hardware Ltd	Plants and Compost – POS	49.99	87.97
	Toilet Rolls & Cleaning Products - Public Conv	37.98	
Askew Bunting Solicitors LLP	Work associated with 105 High Street	Miscellaneous	653.00
<b>TOTAL</b>			<b>6778.89</b>

**1.2 Receipts**

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Allotment Rents	Allotment Rents	Allotments	460.45
Dales of Thirsk Ltd	Erection of Headstone	Cemetery	104.00
Dignity Funeral Ltd	Burial Fee	Cemetery	674.00
Weatherills	Additional Inscription	Cemetery	52.00
Rose Funerals	Erection of Headstone	Cemetery	104.00
<b>TOTAL</b>			<b>1419.45</b>